

- **Action1 European remembrance**

o **What are eligible costs?**

The grant is calculated on the basis of Lump sum financing system. The lump sums cover all the eligible costs of the actions, i.e.(p. 25 of the EN version of the Programme Guide):

- - staff costs linked directly to the action;
- - travel and subsistence costs of participants at events;
- - rental of room/interpreting and translation needed for the running of events;
- - communication/dissemination costs linked to the events;
- - coordination costs generated by the involvement of several organisations;
- - cost of research and IT tools needed for the preparatory activities under actions 1 and 2.3.

o **Do staff costs count as co-financing? See above**

o **What is the definition of a participant – is this somebody active in the project during the whole project time or just participants in actual events (or both)? C3 in application**

Under C.3 of the e-form, all participants involved in the project (directly or indirectly) from both the applicant and the partner organisations should be submitted.

o **How to fill in table B in C5 – are costs calculated according to the number of partners or according to the number of activities? What is preparatory activity to be counted here**

Under C.5, there are two tables. One for the calculation of the unit costs and the one for the calculation of the lump sum (applicable if there are preparatory activities in the project).

The unit cost is based on two parameters: the number of participants and the number of countries involved. At the first table of the C.5 part of the e-form, applicants should submit the number of participants per event (if there are more than one event in the project, they should add events in their application, accordingly) and the number of countries (not number of partner organisations) involved in the event.

The lump sum is linked to the total number of participants to the preparatory activities. At the second table of the C.5 part of the e-form, applicants should submit only the number of the people participating in the preparatory activities. As preparatory activities can be meant all kinds of activities aiming at the preparation of the implementation of the project. They can be meetings, teleconferences etc.).

For a better understanding of the funding system, please read carefully the Annex II of the Programme Guide (p. 32 of the EN version).

- **Can the same organisation apply for more than one project during the same round?**

Yes, an organisation can apply for more than one grants for different projects during the same selection round. However, the same costs cannot be covered more than once by different grants (double financing).

- **Is it possible to apply for different projects with same partners or must be different?**

There is no such restriction in the Programme Guide.

- **% of cofunding – is it set? will it be controlled?**

The grant is calculated on the basis of Lump sum financing system. For this reason, the applicants are not requested to detail their co-financing in the application form.

The grant is calculated on the basis of Lump sum financing system. There is no percentage of co-financing set in the Programme Guide. The co-financing will not be verified by the EACEA. However, it is recommended, as a practice of sound financial management, that the grant beneficiary keep evidences related to the costs and the income of their projects in their financial accounts.

- **When will te Call for operating grants be published**

The next call for proposals for operating grants will be published in 2017 for the financial year 2018.