

**ECVET seminar**  
17-18 September 2013  
[Hotel Astoria Bled](#), Slovenia

**Tuesday, 17 September**

08.30 Arrival of participants

09.00 Welcome and introduction to the programme

09.15 **Key note speeches and presentations**

*Subjects*

ECVET aims and objectives – ECVET and EQF - state of art in EU countries – ECVET and international mobility – ECVET and lifelong learning – ECVET added value for VET institutes - ECVET key documents – ECVET developments in VET in Slovenia

*Speakers*

EU representatives, ECVET experts and members of the Slovenian national Institute for VET and the Slovenian National Agency for LLP

10.45 Coffee break

11.15 **[Your ECVET](#) – Leonardo da Vinci TOI project**

Introduction on the project, methods applied and presentation of results. ECVET experiences per country with panel members from The Netherlands, Finland, Estonia, Germany, Spain and Slovenia.

12.30 Lunch

13.30 **First round of four workshops focusing on ECVET key elements**

1. How to build up a reliable partnership? (Memorandum of Understanding)  
To assure good quality in international mobility the setting up of a reliable partnership is required. This partnership brings together competent institutions from different countries. The general framework of cooperation is outlined in a

Memorandum of Understanding.

2. Planning of international placements (Learning Agreement)  
For each specific mobility it is necessary to settle a more detailed individual agreement. Between the home and the host institution, and the individual student has to be agreed what will be learnt abroad and how these learning outcomes will be integrated into the student's qualifications.
3. Learning units as part of a qualification (description of Learning Units)  
The learning outcomes that the students can achieve during their mobility abroad have to be described clearly in terms of Knowledge, Skills and Competences. Attention should be paid to the fact that the student might participate in learning activities that go beyond the learning outcomes acquired in the home country. How to describe these learning units is subject of this workshop.
4. Assessment and transfer of credits and results (Assessment Forms)  
Once the learning process is completed, the student must demonstrate the achievement of the required learning outcomes. For this assessment several forms can be applied: standardised assessment grids, written statements by the assessor, the use of grades etc.

The workshops will be moderated by members of the development group of the Your ECVET project. Recommendations, template documents and a user's advice will be presented and discussed. Participants in the workshops will get the tools to start using ECVET in their own institute.

14.30 Change and short break

14.45 **Second round of the four workshops**

15.45 **Final panel**

European ECVET experts will participate in the final panel to discuss the following issues: ECVET and the EQF framework - exploitation of Your ECVET results - ECVET and Lifelong Learning – possibility for future projects around ECVET

16.30 End of the 1st day programme

17.00 Cultural programme

19.00 Dinner

## Wednesday, 18 September

- 9.00      **Exchange of concrete practices** – participant presentations
- 10.30     Coffee break
- 11.00      **Planning and preparation of new projects**
- 13.00     Refreshments and farewell

Please use the [Electronic registration form](#) to register for the seminar.