

Erasmus Student Work Placement in Spain

EMPLOYER INFORMATION

Name of the company	Transnational Consulting, S.L.
Address inc post code	C/Ivan Pavlov nº 8 bloque 2 1ºI 29590
Telephone	+34 951 013 434
Fax	+34 952 041 676
E-mail	transnationalconsulting@gmail.com
Number of employees	15
Short description of the company	Transnational Consulting, SL is a consulting company that aims to provide integral services: Human Resources Consulting, Financial and Accounting Consulting. Our clients are mostly small and medium enterprises located mainly in Spain (Peninsula, Balearic and Canary Islands). This dynamic company located in beautiful and touristic Malaga on Costa del Sol is made of a professional team willing to share their experience with you.

CONTACT DETAILS

Contact person for this placement	Kamila Silska / Pilar Cordón
Department and designation, job title	Human Resources
Direct telephone number	910601935
E-mail address	ksilksa@veturis.com / rrhh@veturis.com

APPLICATION PROCEDURE

Who to apply to (including contact details)	Kamila Silska (ksilksa@veturis.com) / Pilar Cordón (rrhh@veturis.com)
Deadline for applications	15/07/2013
Application process	The candidate has to send: CV, cover letter, academic record, any other relevant information (in English).

PLACEMENT INFORMATION

Department, Function	Translation, market entry in foreign countries development.
Location	Málaga (Spain)
Start Date	as soon as possible
Duration	3 months (with a possibility of a extension)
Working hours per week	40 hours
Description of activities, task	Translation from English to native language, expanding our tourist services into students home country markets.
Accommodation	Help with finding accommodation.
Details of financial and "in kind" support to be provided	Financial help with paying for accommodation.

COMPETENCES, SKILLS AND EXPERIENCE REQUIREMENTS

Languages and level of competence required	Native language: Chinese, Czech, French, German, Italian, Polish, Romanian or Russian. English – full professional proficiency. Spanish - preferable but not required.
Computer skills and level of skills required	Knowledge of MS Office, mail, and Internet
Other	Translation work experience and commercial experience in International Market is a plus. Hard team worker, ability to work independently, organized, and with a high sense of responsibility.

If you would like further information please do not hesitate to contact us.
Looking forward to hearing from you.