

**MANIFESTAÇÃO DE INTERESSE PARA ACOLHIMENTO DE VISITAS E ASSISTENTES GRUNDTVIG**  
**EXPRESSION OF INTEREST FORM FOR HOSTING GRUNDTVIG VISITS AND ASSISTANTS**

O presente Formulário é destinado a instituições que desejem acolher um Assistente Grundtvig ou um Educador de Adultos no âmbito da acção Visitas e Intercâmbios.

**This form is directed to organizations willing to host a Grundtvig Assistant or an Adult Learning Professional for a Visit.**

Esta manifestação de Interesse é destinada à acção:

**This form is intended for:**

Visitas e Intercâmbios Grundtvig  Grundtvig Visits and Exchanges  
Períodos de Assistência Grundtvig X Grundtvig Assistantships

Duração e datas desejadas:

**Desired duration and dates:**

September 2012 to August 2013

Nome da Instituição

**Name of the Organization**

Arte-Via Cooperativa Artística e Editorial

País

**Country**

Portugal

Perfil da Organização

**Organisation's Profile**

The Arte-Via Cooperative is an institution without lucrative purposes that develops its action at the local, regional and national level. Its context is inserted in a social, economical and gender inequality. Therefore, we try to fill in some necessities with an informal formation programme according to the basilar European principles of apprenticeship throughout life.

Until now, our activity has always had the support, either from the community, or from public or private institutions, local and regional. Since 1999, when Arte-Via was founded, we have given a major contribution to the cultural development, in a large sense of the region where we are integrated.

Arte-Via Cooperative, in Lousã, district of Coimbra (Portugal) is a regional cooperative, whose members work as volunteers. It has senior university promoting classes for elderly people and migrants in painting, history, Thai Chi Chuan and English, Italian, Spanish and Portuguese languages. The cooperative is organising events such as readers' communities, international seminars, writing contests, art exhibitions and multimedia performances and takes part in European projects, such as Leonardo da Vinci and Grundtvig.

|   |   |
|---|---|
|   |   |
| Can your institution be easily reached by public transport?   |   |
| <input type="checkbox"/>  | yes, by: bus  |
| <input type="checkbox"/>  | no, explain:  |
| Can you help the Visitor / Assistant to find suitable accommodation?  |   |
| <input checked="" type="checkbox"/>   | yes, we can find accommodation and take care of the practical arrangements                                |
| <input type="checkbox"/>  | yes, we can give information on potential accommodation, but we cannot take on any practical arrangements |
| <b>Motivação para acolher um visitante/assistente</b>   | <b>Motivation to host a Visitor/Assistant</b>   |
| We had a very good experience last year and we want to repeat it.   |   |
| <b>Tarefas possíveis para o visitante/assistente</b>  | <b>Possible tasks for a Visitor/Assistant</b>   |
| In which areas of work will the Visitor/Assistant be involved and how?  |   |
| How will the Visitor/Assistant be involved in extra-curricular activities of your institution and, if applicable, in other activities of the local community? |   |
| Will the Visitor/Assistant have an opportunity to teach his/her culture and mother tongue?  |   |
| He could teach his own language and culture and be involved in all the activities of the cooperative  |   |
| <b>Perfil desejado do Visitante/Assistente</b>  | <b>Desired Visitor/Assistant Profile</b>  |
| Responsible and dedicated   |   |
| <b>Contactos</b><br>(referir pessoa de contacto)  | <b>Contact</b><br>(input contact person)  |
| Ana Filomena Amaral: email – <a href="mailto:anafilomenamaral@gmail.com">anafilomenamaral@gmail.com</a>   |   |

Esta Ficha de Manifestação de Interesse deverá ser enviada para um dos seguintes endereços electrónicos: [rgato@proalv.pt](mailto:rgato@proalv.pt) ou [grundtvig@proalv.pt](mailto:grundtvig@proalv.pt).

Os candidatos às acções “Visitas e Intercâmbios” e “Períodos de Assistência” Grundtvig deverão indicar a Organização de Acolhimento no seu formulário de Candidatura e provar a aceitação do seu período de assistência.

As Instituições portuguesas deverão preencher a informação solicitada na língua de comunicação desejada.

As fichas serão reenviadas para as Agências Nacionais e serão disponibilizadas na página electrónica da Agência Nacional PROALV ([www.proalv.pt](http://www.proalv.pt) – por favor, clique Grundtvig e depois Meeting Point)

**This form should be sent to one of the following e-mail addresses:  
[rgato@proalv.pt](mailto:rgato@proalv.pt) or [grundtvig@proalv.pt](mailto:grundtvig@proalv.pt)**

**Applications for Grundtvig “Visits and Exchanges” and “Assistantships” should give details of the Host Organisation and show proof that it is willing to support the activity and take the necessary organizational measures.**

**The information presented in the form will be presented in our National Agency Website ([www.proalv.pt](http://www.proalv.pt) – please, click Grundtvig and then Meeting Point)**