



GRUNDTVIG ASSISTANTSHIPS

HOST COUNTRY: SLOVAKIA

Further information on Grundtvig Assistantships is available at:

http://ec.europa.eu/education/lfp/doc1943_en.htm

http://ec.europa.eu/education/lfp/doc/call13/fiches/grund3_en.pdf

YES, WE WOULD LIKE TO HOST A GRUNDTVIG ASSISTANT IN 2013/2014:

1. ORGANISATION

Name of institution/organisation	Central and Eastern European Citizens Network		
Type of institution/organisation	Civic Association		
Legal Status	<input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public	Size (staff) 3
Commercial Orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit	Size (students)
Location	<input type="checkbox"/> Rural		<input checked="" type="checkbox"/> Urban
Address	Kapitulska 13		
Postcode	974 01	City	Banska Bystrica
Country	SLOVAKIA		
Telephone	+421 48 412 3880		
E-mail address	ceecn@ceecn.net		
Website	www.ceecn.net		

Can your institution be easily reached by public transport?	<input checked="" type="checkbox"/> yes, by: bus or train <input type="checkbox"/> no, explain:
Can you help the Assistant to find suitable accommodation?	<input checked="" type="checkbox"/> yes, we can find accommodation and take care of the practical arrangements <input type="checkbox"/> yes, we can give information on potential accommodation, but we cannot take on any practical arrangements

2. CONTACT PERSON

This person will supervise the Grundtvig Assistant if the application is successful.

Title	Mr.	First name	Chuck
Family name	Hirt		
Department (if relevant)			
Position	Director		
Work Address	(if different from 1.)		
Postcode		City	
Country			
E-mail address	chuck@ceecn.net		
Telephone	+421 905 654 212		

3. ORGANISATION'S PROFILE

Overview of activities provided to adult learners:

Central and Eastern European Citizens Network (CEECN) was created to provide opportunities to promote citizens participation in the CEE region and provide opportunities for grassroots initiatives to learn and exchange experiences and ideas.

The main objectives of the Citizens Network are:

- To increase the general public awareness of the potential citizen initiatives can have and their positive impacts, throughout the CEE region.
- To increase skills and capacities of citizens to more effectively participate in local and national development.
- To promote citizen participation throughout the CEE region.

As an organization we work to strengthen democracy through encouraging citizen participation initially through training, exchange of experiences and face-to-face meeting opportunities. We facilitate more than 30 member organizations in 18 post-communist countries. We have expanded our activities to enable us to be more pro-active and visible within the community, with events including Citizen Participation Week (CPW) with hundreds of individual events across the region, e-participation efforts, supporting the start-up of community organizing and more recently establishing the Citizen Participation University (CPU).

Adult learners with special needs or from socio-economically disadvantaged groups:

Yes No

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4. EXPERIENCE IN EUROPEAN COOPERATION ACTIVITIES

Does your institution/organisation already have experience in European cooperation activities?
Have you hosted an assistant from abroad before?

CEECN has experience in European cooperation activities and in the past few years we have hosted a number of international assistants with great success including participants from the Leonardo da Vinci Programme, as well as students as part of their university studies.

5. MOTIVATION TO HOST AN ASSISTANT

What are your reasons why you would like to host an Assistant?

As an international organisation comprising of 18 member countries we at CEECN feel that the addition of an international assistant would enhance the team and enable the completion of the 2nd phase of the Citizen Participation Study (CPS). Having already hosted a number of international volunteers through a number of schemes, including the Leonardo Da Vinci Programme, we have found it to be a beneficial experience for both the organisation and the assistant.

6. POSSIBLE TASKS FOR AN ASSISTANT

In which areas will the Assistant be involved and how? Will the Assistant have an opportunity to teach his/her culture and mother tongue?

The successful candidate will be involved in finalising the Citizen Participation Study (CPS), a mapping exercise designed to ascertain the nature, extent and focus of citizen participation in Europe through non-formal associations and networks. It is a non-academic exercise comprising case studies, thematic discussion, and a robust analysis and critique leading to specific informative learning conclusions. The primary role of the assistant will be the proof-reading and editing of the study.

Also, for those with an interest in teaching languages the opportunity to do this can also be arranged.

7. ASSISTANT'S PROFILE

Please indicate your preferences regarding the profile of the Assistant (experiences, language skills, field(s) of expertise, subjects taught, etc.).

- Fluency in English is essential.
- Working knowledge of Microsoft Word

The assistant should also have some experience in proof-reading and editing

English language documents.

8. OTHER COMMENTS/REMARKS