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| **LogoProgramuLogoProgramuLogoProgramu**LogoProgramu | **GRUNDTVIG**  **ASSISTANTSHIPS** |

**GRUNDTVIG ASSISTANTSHIPS**

**HOST COUNTRY:**

Further information on Grundtvig Assistantships is available at:

<http://ec.europa.eu/education/llp/doc1943_en.htm>

**YES, WE WOULD LIKE TO HOST A GRUNDTVIG ASSISTANT IN 2013/2014:**

**1. ORGANISATION**

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| **Name of institution/organisation** | Habitat for Humanity International Europe and Central Asia | | | | | | |
| **Type of institution/organisation** | NGO | | | | | | |
| **Legal Status** | ⌧ Private | 🞏 Public | | | **Size (staff)** | | 39 |
| **Commercial Orientation** | 🞏 Profit | ⌧ Non profit | | | **Size (students)** | | The direct target group are the 250 Habitat staff in the region, but the services we are providing reach the over 17,000 families that benefit from Habitat’s work |
| **Location** | 🞏 Rural | | | | ⌧ Urban | | |
| **Address** | Zochova 6-8 | | | | | | |
| **Postcode** | 81103 | | | **City** | | Bratislava | |
| **Country** | Slovakia | | | | | | |
| **Telephone** | (421) 2-3366-9000 | | | | | | |
| **E-mail address** | [eca@habitat.org](mailto:eca@habitat.org) | | | | | | |
| **Website** | www.habitateurope.org | | | | | | |
| Can your institution be easily reached by public transport? | | | ⌧ yes  🞏 no, explain: | | | | |
| Can you help the Assistant to find suitable accommodation? | | | ⌧ yes  🞏 yes | | | | |

**2. CONTACT PERSON**

This person will supervise the Grundtvig Assistant if the application is successful.

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| **Title** | Mrs. | **First name** | | | Laura |
| **Family name** | Ferent | | | | |
| **Department** (if relevant) | Human Resources, Learning and Organizational Development | | | | |
| **Position** | HR, Learning and Organizational Development Director | | | | |
| **Work Address** | (if different from 1.) | | | | |
| **Postcode** | 81103 | | **City** | Bratislava | |
| **Country** | Slovakia | | | | |
| **E-mail address** | [lferent@habitat.org](mailto:lferent@habitat.org) | | | | |
| **Telephone** | (421) 2-3366-9011 | | | | |

**3. ORGANISATION’S PROFILE**

Overview of activities provided to adult learners:

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| Habitat for Humanity International is a nonprofit, Christian organization that seeks to eliminate poverty housing and homelessness from the world and make decent shelter a matter of conscience and action worldwide. In Europe and Central Asia, Habitat works in 23 countries, building and repairing homes, offering microcredit home-improvement loan, improving water and sanitation, working on disaster response and advocating for affordable housing, all with families in need. In this region Habitat has served more than 17,000 families to date together with volunteers and homeowners. Habitat’s Europe and Central Asia regional headquarters is based in Bratislava, Slovakia.  As a regional office for Europe and Central Asia, the Bratislava office of Habitat for Humanity International works closely with the country programs to support their work in addressing poverty housing through the models mentioned above. The learning opportunities address both the staff in the national organizations and affiliates in the region and the families they serve directly. |

Adult learners with special needs or from socio-economically disadvantaged groups:

◼ Yes 🞏 No

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| We work with vulnerable groups across the region. |

**4. EXPERIENCE IN EUROPEAN COOPERATION ACTIVITIES**

Does your institution/organisation already have experience in European cooperation activities? Have you hosted an assistant from abroad before?

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| Habitat for Humanity has hosted intern assistants through different programs, not Grundtvig. We are currently hosting two interns focusing on advocacy and program development who are supporting the work of the 22 countries with a Habitat for Humanity program in the Europe and Central Asia region. |

**5. MOTIVATION TO HOST AN ASSISTANT**

What are your reasons why you would like to host an Assistant?

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| The Europe and Central Asia Area of Habitat for Humanity has made it a strategic objective to:   * lead in service to all people whose lives it is touching; * learn and become a center of excellence in all aspects related to its work; * support capacity development in the countries of the region.   We plan to do that, by integrating participatory leadership principles, knowledge sharing and collaboration methodologies (such as Communities of Practice) in our day to day work. |

**6. POSSIBLE TASKS FOR AN ASSISTANT**

In which areas will the Assistant be involved and how? Will the Assistant have an opportunity to teach his/her culture and mother tongue?

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| Learning and organizational development is a strategic priority for the organization. The assistant would work closely with the Organizational Learning Specialist to create and deliver the strategy and implementation plan in this field with the national organizations in the region. We plan to do that, by integrating participatory leadership principles, knowledge sharing and collaboration methodologies (such as Communities of Practice) in our day to day work. |

**7. ASSISTANT’S PROFILE**

Please indicate your preferences regarding the profile of the Assistant (experiences, language skills, field(s) of expertise, subjects taught, etc.).

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| * Are you an Art of Hosting practitioner who wants to gain work experience with a world class NGO? * Would you like to work with an international team and an international audience? * Do you love creative harvesting? * Do you want to experience and contribute to our effort to dramatically increase collaboration, organizational knowledge and wisdom the wellbeing of all people working with us, and above all, the quality of our service in the field of housing?   If this speaks to you, consider applying for an assistantship (within the framework of the EU Grundvig Programme) with our Learning and Organizational Development team, at the Europe and Central Asia area office of Habitat for Humanity International. This position is based at our headquarters, in beautiful Bratislava, Slovakia. We are looking for an assistantship for 3 to 10 months. |

**8. OTHER COMMENTS/REMARKS**

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