



INTERNSHIP AT ACCADEMIA ITALIANA – SALERNO (ITALY)

Accademia Italiana has been working in the education field for 13 years. It is recognised by Ministry of Education, University and Research; by IALC (International Association of Language Centres); By ASILS (Association of Schools of Italian as a Foreign Language); by the University for foreigners of Siena and Perugia. It regularly collaborates with Foreign Institutions and Universities to promote the widespread use of European languages. It provides a wide range of language courses and training courses for teachers and for people who work in adult education field. It has promoted linguistic projects for the integration of immigrants and foreign people working in Italy.

Accademia Italiana offers:

IVT : Tirocini transnazionali in impresa o in istituti di formazione per persone in formazione professionale iniziale

Areas of internship	office assistant
Duration of internship in weeks	12 weeks
Organism	Accademia Italiana – Italiana language and cultural Centre
Address	Via Roma n. 39, 84121 , SALERNO , ITALY
Contact	Rachele Fortunato, Academic coordinator
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E-mail	rachele@accademia-italiana.it
Website	www.accademia-italiana.it
Minimum access	High school diploma ;



	English B2/C1 Italian A2/B1 Internet and web knowledge
The internship	The internship includes a first theoretical training during which the trainee will learn about Accademia Italiana how it works and what kind of activities it offers. Then there is a second step of training with a tutor. During this period the trainee will join the secretary in her work : accommodation, organization of recreational activities, creation of new leisure activities for students, bookings and reservations, students' assistance.
Prices	Internship: Eur 1950,00 / 12 weeks Insurance and fee : Eur 80,00

Salerno, 23 January 2013

dr. Francesca Romana Memoli

Director

