### Erasmus Intensive Language Courses (EILC)

### 2013-14

***INTERIM REPORT FOR ORGANISING INSTITUTIONS***

In the appropriate sections tick one box (or more than one) according to the instructions received.

**1: Institution’s data**

|  |  |
| --- | --- |
| **1.1** **Institution’s name** |       |
| **1.2 Country** | Slovenia |
| **1.3 Address** | Street:  |       |
|  | City:  |       |
|  | Postal code:  |       |
| **1.4** **Contact person** ([ ]  Mr./[ ]  Ms./[ ]  Prof.) |       |
| **1.5 Gender** | [ ]  M=male [ ]  F=female |
| **1.6 Role in the Institution** |       |
| **1.7 E-mail** |       |
| **1.8** **Tel. Number** | : +     /     /      |

**1.9 What was the main reason for getting involved in the EILC Project?** *(tick only one box)*

[ ]  The EC grant and national co-funding

# [ ]  The international policy of your Institution

[ ]  The specific expertise of your Institution in this field

[ ]  Other (please specify):

**2. Information**

**2.1 How did you spread the information on your EILC?** *(tick only one box)*

[ ]  Only through your printed materials

[ ]  Only through the EILC standard information package

[ ]  Through both

[ ]  Other (please specify):

**2.2 Do you think that:** *(tick only one box per row)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Yes, very | Yes, quite | Not really | Not at all |
| The information package sent to the student was comprehensive | [ ]  | [ ]  | [ ]  | [ ]  |
| The information sent to the student was timely | [ ]  | [ ]  | [ ]  | [ ]  |

**2.3 How did you exchange information with:** *(if applicable, tick only one box per row)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Mainly by personal contact | Mainly by phone | Mainly byfax | Mainly by E-mail |
| Your National Agency (NA) | [ ]  | [ ]  | [ ]  | [ ]  |
| The incoming students | [ ]  | [ ]  | [ ]  | [ ]  |
| The incoming students’ NA | [ ]  | [ ]  | [ ]  | [ ]  |

**2.4 Are you satisfied with the information exchanged with:** *(if applicable, tick only one box per row)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Yes, very | Yes, quite | Not really | Not at all |
| Your National Agency (NA) | [ ]  | [ ]  | [ ]  | [ ]  |
| The incoming students | [ ]  | [ ]  | [ ]  | [ ]  |
| The incoming students’ NA | [ ]  | [ ]  | [ ]  | [ ]  |

**2.5 If you are not totally satisfied, do you think a more extensive use of the electronic means (Internet and E-mail) would facilitate the process?** *(tick only one box)*

|  |  |  |  |
| --- | --- | --- | --- |
| Yes, a lot | Yes, quite | Not really | Not at all |
| [ ]  | [ ]  | [ ]  | [ ]  |

**3. Organisation**

3.1 Please provide the following information:

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Date of the course | Level of the course | No. of participants |
| 1 |       | [ ]  Level I [ ]  Level II |       |
| 2 |       | [ ]  Level I [ ]  Level II |       |
| 3 |       | [ ]  Level I [ ]  Level II |       |
| 4 |       | [ ]  Level I [ ]  Level II |       |
| 5 |       | [ ]  Level I [ ]  Level II |       |
| 6 |       | [ ]  Level I [ ]  Level II |       |
| 7 |       | [ ]  Level I [ ]  Level II |       |
| 8 |       | [ ]  Level I [ ]  Level II |       |
| 9 |       | [ ]  Level I [ ]  Level II |       |
| 10 |       | [ ]  Level I [ ]  Level II |       |
| 11 |       | [ ]  Level I [ ]  Level II |       |
| 12 |       | [ ]  Level I [ ]  Level II |       |
| TOTAL NUMBER OF COURSES: |       | 0 |

**3.2 Where did the students live while attending the Course?** *(tick only one box)*

[ ]  In a student residence

[ ]  In a flat with other students

[ ]  In a family

[ ]  Other (please specify):

**3.3 How much did the students pay per week for their rooms?** *(tick only one box)*

[ ]  Less than 60 Euro

[ ]  Between 61 and 80 Euro

[ ]  Between 81 and 100 Euro

[ ]  Other (please specify):

**3.4 Who welcomed the students on their arrival to the Institution?** *(it is possible to tick more than one box)*

[ ]  The Course co-ordinator

[ ]  One of the teachers/tutors

# [ ]  Local students

[ ]  Other (please specify):

**3.5 Do you think that** *(tick only one box)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Yes, very | Yes, quite | Not really | Not at all |
| The accommodation provided was satisfactory | [ ]  | [ ]  | [ ]  | [ ]  |
| The cost of accommodation was reasonable | [ ]  | [ ]  | [ ]  | [ ]  |
| Students were well received on arrival | [ ]  | [ ]  | [ ]  | [ ]  |
| The overall organisation was satisfactory | [ ]  | [ ]  | [ ]  | [ ]  |

**4. Teaching**

**4.1 How many hours of tuition (language and culture) per week did you teach in the Course?** *(tick only one box)*

[ ]  Between 15 and 20

[ ]  Between 21 and 25

[ ]  Between 26 and 30

[ ]  Other (please specify):

**4.2 What equipment was used in the Course?** *(it is possible to tick more than one box)*

[ ]  Tape recorders

[ ]  Video equipment

[ ]  Language laboratory

[ ]  Other (please specify):

**4.3 What additional activities were offered?** *(it is possible to tick more than one box)*

[ ]  Site visits of cultural interest

[ ]  Film viewing

[ ]  Presentations and/or debates on a given subject

[ ]  Other (please specify):

**4.4 Do you think that:** *(tick only one box)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Yes, very | Yes, quite | Not really | Not at all |
| The number of hours of tuition was satisfactory | [ ]  | [ ]  | [ ]  | [ ]  |
| The equipment used was helpful | [ ]  | [ ]  | [ ]  | [ ]  |
| The additional activities were interesting | [ ]  | [ ]  | [ ]  | [ ]  |
| The quality of teaching was good | [ ]  | [ ]  | [ ]  | [ ]  |

**5. The impact of the Course on the students’ period of study abroad**

**5.1 Do you think the Course was designed to help the students to:** *(tick only one box per row)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Yes, very | Yes, quite | Not really | Not at all |
| Communicate in everyday life | [ ]  | [ ]  | [ ]  | [ ]  |
| Understand the language used by the media | [ ]  | [ ]  | [ ]  | [ ]  |
| Perform academic activities | [ ]  | [ ]  | [ ]  | [ ]  |
| Develop cultural awareness | [ ]  | [ ]  | [ ]  | [ ]  |

**6. General Evaluation**

**6.1 Do you think that:** *(it is possible to tick more than one box)*

[ ]  The EC Course grant was adequate

[ ]  The management of your Institution was supportive

[ ]  The students were motivated

[ ]  The teachers were involved

**6.2 On the whole, do you think that organising the EILC was positive for your Institution?** *(tick only one box)*

|  |  |  |  |
| --- | --- | --- | --- |
| Yes, very | Yes, quite | Not really | Not at all |
| [ ]  | [ ]  | [ ]  | [ ]  |

**6.3 Would you organise this/these Course/s again?** *(tick only one box)*

[ ]  Yes

[ ]  No

[ ]  I don’t know

**7. Course description**

Please describe how your course(s) were organised: when, who participated, what was the general content of the lectures, did you organise any practical exercises, how were the students satisfied, what is you general opinion on the course(s) or EILS action in general. If you think that additional documents should be added to clarify certain points, please feel free to do so. You can fill this part in your **national language**.

**8. Declaration by the Beneficiary**

I, the undersigned, hereby declare that the information contained in this Report is accurate and in accordance with the facts.

I herewith request payment of the outstanding balance for the project, in accordance with the terms of the Grant Agreement.

Signed in:

Date:

|  |  |  |
| --- | --- | --- |
| Name and function of the Beneficiary's legal representative in capital letters: |  | Seal/stamp of the organisation: |
|       |  |  |
| Signature of the Beneficiary's legal representative |  |  |