Grundtvig
Mobility of Individuals
In-service Training for Adult Education Staff (training and professional development of adult education staff)

[GRU3]

Within the priorities set in the general call for proposals, the following information can be used

Objectives and description of the action

The **objective** of this action is to help improve the quality of lifelong learning by enabling persons working in adult education institutions, in the broadest sense, or engaged in the training of such persons, to undertake training of up to six weeks in a country other than that in which the participant normally works. In this way, participants are encouraged to improve their practical teaching/coaching/counselling skills and to gain a broader understanding of lifelong learning in Europe.

The training must in all cases take place in another European country and may take the form of:

- A structured course for adult education staff with a strong European focus in terms of subject matter and profile of trainers and participants normally lasting at least 5 full working days
- More informal training such as a placement or observation period in an adult education organisation or a public or non-governmental organisation involved in adult education
- Participation in a European conference or seminar organised by a Grundtvig Network, Grundtvig Project, National Agency or genuinely representative European association active in the field of adult education, where this is considered to be conducive to achieving the objectives mentioned above

For foreign language teachers, the courses normally take place in a country where the target language is spoken and taught. Language training should provide teachers with learning and teaching methodologies; only in a few cases are "pure language" courses eligible for a Grundtvig grant. This is the case for: training in the less widely taught and less used languages; staff teaching non-language subjects through a foreign language; staff re-training as a foreign language teacher; and staff participating in a Grundtvig Learning Partnership who request training in a Partnership language.

The training for which grants are awarded may relate to the candidate's professional activities in any aspect of adult education, whether formal, non-formal or informal. This may have to do with:

- The content and delivery of adult education
- The accessibility of learning opportunities for adults
- The management of adult learning
- The system/policy level of adult education

Grants are awarded for participation in training which is suitable for achieving the applicant's stated in-service training objectives and which complies with the necessary quality criteria (e.g. appropriate to general Grundtvig objectives, European dimension and added value compared to training in the applicant's home country).

An on-line database of training activities is available to help applicants identify training which is eligible for funding under this action and which best meets their training needs: http://ec.europa.eu/education/trainingdatabase/

Applicants may also choose training which is not listed in the database.

Who can benefit

Staff working on a part-time or full-time basis, which may include volunteer staff, in any sector of adult education, formal, non-formal or informal, including:

- Teachers/trainers in adult education, and the trainers of such teachers/trainers
- Heads and managerial staff of organisations providing adult learning opportunities
- Staff involved in intercultural adult education, or working with migrant workers and travellers
- Staff working with adults with special educational needs
- Staff working with adults at risk, for example mediators and street educators
- Counsellors or career advisors
- The inspectorate
- Other education staff at the discretion of national authorities

For a grant for language teacher training, applicants must be one of the following:

- A qualified and practising foreign language teacher working in adult education
- A trainer of such foreign language teachers
- A teacher re-training as an adult education foreign language teacher
- An adult education teacher of another subject through a foreign language
- An inspector or advisor in the field of adult education language teaching

For a grant for pure language training, applicants must be one of the following:

- An adult education teacher of non-language subjects through a foreign language
- A teacher retraining as an adult education foreign language teacher
- A member of staff participating in a Grundtvig Partnership and requesting training in a Partnership language
- A member of adult education staff requesting training in a less widely taught and less used language for teaching purposes

Who can apply	Individuals, normally through their home institution. 'Grouped' applications from maximum 10 persons are eligible only in the case of language training. The details of each candidate's application will be individually assessed by National Agencies

Selection Procedure	NA1	**Management of selected projects**	National Agency

Minimal size of the consortium	Please refer to National Agency website
Participating countries	Please refer to Part II - section 3.1 of the Lifelong Learning 2008-2010 General Call for Proposals
Duration , methods of funding, level of funding	Please refer to National Agency website
Funded activities	Please refer Part II – section 7 of the Lifelong Learning 2008-2010 General Call for Proposals
Political priorities for this action	Please refer to Part I of the Lifelong Learning 2008-2010 General Call for Proposals

Application Form