Leonardo da Vinci
Mobility of Individuals
Preparatory Visits for Mobility Projects, Partnership Projects and Transfer of Innovation Projects

[LDV9]

Within the priorities set in the general call for proposals, the following information can be used

Objectives and description of the action
The **objective** of the action is to help institutions eligible for the Leonardo da Vinci Programme wishing to establish a new Mobility project, Partnership project or Transfer of Innovation Project to contact and meet suitable partner institutions and/or develop a workplan in order to prepare the grant application. Any institution wishing to establish a new project in the Leonardo da Vinci actions concerned may apply for a grant to enable staff members to undertake a preparatory visit. The visit may take either of the following forms: a) a visit to a potential partner institution in another country participating in the Lifelong Learning Programme; b) participation in a partner-finding 'contact seminar' organised by a National Agency. Details of the seminars are available on request from National Agencies. Preparatory visits allow potential partners to meet in order to: • define the aims, objectives and methodology of a future project; • define partner roles, responsibilities and tasks within a future project; • develop a work plan for a future project, including methods for monitoring, evaluation and dissemination; • complete the project application form.
Who can benefit
Individuals working in an institution wishing to establish a Leonardo da Vinci project in Mobility, Partnership or Transfer of Innovation. Usually a grant is awarded to just one person per visit, only in exceptional cases two staff from the same institution can be awarded a grant to undertake a visit together. Only one visit per potential project will be funded. Applications for preparatory visits are not eligible once the corresponding project application has been submitted.

Who can apply	Any institution wishing to establish a new Leonardo da Vinci Mobility Project, Partnership Project or Transfer of Innovation Project

Selection Procedure	NA1	**Management of selected projects**	National Agency

Minimal size of the consortium	Please refer to National Agency website
Participating countries	Please refer to Part II - section 3.1 of the Lifelong Learning 2008-2010 General Call for Proposals
Duration , methods of funding, level of funding	Please refer to National Agency website
Funded activities	Please refer to Part II – section 7 of the Lifelong Learning 2008-2010 General Call for Proposals
Political priorities for this	Please refer to Part I of the Lifelong Learning 2008-2010

action	General Call for Proposals

Application Form